AUDIT AND GOVERNANCE COMMITTEE TRAINING PROGRAMME

Learning objectives:	
To ensure that Members appointed to the Committee are fully equipped with the knowledge and skills required to discharge the duties and responsibilities placed upon them.	
Mandatory Induction Programme:	

• Introduction by the Chair/lead officers.
• Introduction to the membership.
• Dates and locations of meetings.
• Terms of reference/decision making powers.
	• Key areas of the Committee's responsibilities:
	   o External Audit
	   o Financial Statements
	   o Annual Governance Statement
	   o Internal Audit
	   o Risk Management
	   o Whistleblowing
	   o Code of Conduct
	   o Work programme.

Mandatory Training which must be completed by Members appointed to the Committee:	
General	**Committee specific**
• Working within a Cheshire East committee system. • Financial management code/MTFS. • Risk and assurance.	• Chairing skills (Chair/Vice Chair) • LGA Leadership essentials – Audit Committees (Chair) • LGA e-learning – Audit Committee an introduction
Supporting documents:	
• Committee procedure rules and terms of reference. • Cheshire East Plan. • MTFS. • Signposting to SharePoint site for reference documents • Audit, Scrutiny and Risk - CFGS • Ten questions for audit committees | Local Government Association • Must know guide: Working with auditors | Local Government Association • Local authority audit committees CIPFA	